

**BRAYCE SUMMER INTERNSHIP PROGRAM**  
**Summer 2015**

**Application and Funding Guidelines**

**I. Qualifications**

- Proof of oral proficiency in Portuguese. We will ask applicants to take a telephone interview with a fluent Portuguese speaker
- Independent and self-motivated
- Self-starter
- Mature, responsible, and able to adapt to a challenging working and living environment
- Culturally aware and sensitive
- Flexible and creative
- Experience working with kids preferable
- Sense of humor

**II. Application Process**

In order to apply for the BRAYCE Summer Internship please submit a 2-3 page proposal, which includes a personal statement of who you are and why you want to apply for the internship. Tell us how some of your past experiences, especially those with children, that might have equipped you to undertake such an internship. Be sure to address your background in Portuguese and your interest in working in Brazil. Articulate what you hope to get out of such an experience. Please attach a copy of your most recent resume and two references, one of which can be from a language faculty member, or a former employer.

Applications are due by January 15, 2015. Submit your application including resume and letters of reference electronically to [msdev@conncoll.edu](mailto:msdev@conncoll.edu) and [office@brayce.org](mailto:office@brayce.org).

The BRAYCE board will review the proposals and the applicants will be notified no later than February 15, 2015.

**II. Documentation**

Upon acceptance the intern will be asked to submit the following documents:

- Waiver releasing BRAYCE of any liability. We will supply this form.
- A Learning Contract to help define and refine the goals and objectives of the intern and the internship. We will supply this form.
- A letter of reference from Portuguese language faculty (or other confirmation of language ability, such as a native Brazilian Portuguese speaker)

- Medical Insurance: Interns are expected to produce evidence of personal medical insurance. It is suggested that you check with your carrier relative to coverage abroad.
- Copy of US passport and visa for Brazil.

### **III. BRAYCE Tiered Pricing Program for American Interns**

Realizing that interns and their families have differing abilities to pay, BRAYCE has instituted a voluntary 4-tier pricing program for our Internship programs. Please review the tier descriptions and choose the tier that is most suitable for your family or your college. Funding may be made up from a combination of family, friends and your college which may have its own programs for supporting foreign exchanges. All interns will have the same experience no matter which tier a family is able to pay. The tier selected by a family will be kept confidential. Intern/family contributions are a donation to BRAYCE and therefore may be tax deductible.

#### **Tier 1: Unassisted. Intern/Family/College pay all (\$5,000)**

is based on the full cost of interns participating in the selected programs. *If you are able to pay this amount, please do so. Thank you.*

#### **Tier 2: Partly Assisted. Intern/Family/College pay 75% (3,750)**

is a partially subsidized rate that will enable families that just can't afford the full cost of the intern program. Family or friends might use frequent flyer miles to cover the cost of the airfare as part of the 75%. BRAYCE and/or a sponsor will pay the remaining 25% of the total cost of the exchange. *Please, choose this rate if you have the need to receive a partially subsidized rate.*

#### **Tier 3: Partly Assisted. Intern/Family/College pay 50% (\$2,500)**

is a more heavily subsidized rate for those who would not be able to intern otherwise. Family or friends might use frequent flyer miles to cover the cost of the airfare as part of the 50%. BRAYCE and/or a sponsor will pay the remaining 50% of the total cost of the exchange. *If you cannot afford either of the higher rates, please choose this amount.*

#### **Tier 4: Fully Assisted. Intern/Family/College pay little or nothing. BRAYCE pays all.**

is a variable rate for those whose financial assistance need is greater than the subsidized rates above. BRAYCE provides more significant financial assistance to interns who demonstrate need through our Financial Assistance Program. If you feel you need to apply as a tier 4 applicant, please tell us in your own words about your own personal financial situation.

#### **IV. Post Internship Expectations**

On returning to the USA, interns are expected to:

- A. Complete a personal report
- B. When possible, attend BRAYCE presentations and fundraisers to describe internship experience
- C. Help generate prospect list for the following year and assist in selection of new BRAYCE recruits through phone interviews
- D. Lead orientation sessions with new recruits for 2 years when possible
- E. Promote BRAYCE through social networking